



GOVERNMENT OF KERALA

Abstract

Modernising Government Programme – Detailed Implementation Plan –Approved- Orders issued.

GENERAL ADMINISTRATION (Modernising Government Programme) DEPARTMENT

G.O. (MS) No.345/03/GAD

Dated, Thiruvananthapuram: 26.11.2003

Read: G.O (Rt) No.4170/03/GAD dated 20/06/2003

ORDER

1. In the G.O read above Government have approved Schematic Outlines in respect of 93 initiatives under following 4 themes of Modernising Government Programme and decided to prepare Detailed Implementation Plans after due process of public consultations. Accordingly the Schematic outlines were published in a dedicated web site, distributed to all LSGs in the State, and consultations with several groups of stake holders and a media conference held.
 - Theme 1: Minimum Needs Programme
 - Theme 2: Enabling Environment for Economic Growth and Employment Generation
 - Theme 4: Core Government Functions
 - Theme 5: Effective, Efficient and Accessible Local Self Governments
2. Officers from various Departments, through a series of workshops, prepared draft Detailed Implementation Plans (DIPs) for the 93 initiatives under 4 themes incorporating the suggestions received in public consultations. The Steering Committee of Secretaries for Modernising Government Programme obtained suggestions of the concerned Administrative Departments on the draft DIPs and approved final draft for placing before the Council of Ministers for approval.
3. Government have examined the draft Detailed Implementation Plans in respect of 93 initiatives under 4 themes of Modernising Government Programme in detail and are pleased to approve the same as given in the department wise Annexures 1 to 17 for implementation. The initiatives, under four themes of MGP, will be classified into 17 groups corresponding to the 16 Departments and one for the Institute of Management in Government having primary responsibility to implement them. The initiatives are identified using a three digit code consisting of the number of related MGP Themes, number of sub theme and number of initiative.
4. The Department wise grouping of Initiatives is given below:

ANNEXURE NUMBER	DEPARTMENT	INITIATIVE CODE	INITIATIVE
1	Administrative Reforms Department	IV.1.3	Simplification of Rules for faster implementation of decisions in Government
		IV.2.1	Service Delivery Policy for Secretariat and Selected Departments

ANNEXURE NUMBER	DEPARTMENT	INITIATIVE CODE	INITIATIVE
		IV.2.4	Monitoring of approved recommendations of the Administrative Reforms Committee with fast track implementation of selected initiatives on Service Delivery Improvements
		IV.3.1	Performance based systems in Civil Service
		IV.3.2	Design and implementation of State Civil Service
		IV.3.5	Functional Review
2	Food, Civil Supplies and Consumer Affairs Department	II.4.5	Fostering quality consciousness amongst consumers
3	General Administration Department	IV.2.3	Information access integrated into workflow in Secretariat and other offices with supporting working environment
		IV.3.4	Implementation of Integrated Payroll and Personnel Management System (PPMIS)
4	General Education Department	I.3.1	Community led Quality Monitoring in Government and Aided Schools with built in accreditation systems to reflect quality of education
		I.3.2	Reassessment of Student strength in Government and Aided Educational institutions
		I.3.3	Impact of aided school teachers simultaneously functioning in elected political positions and as teachers on quality in the education system
		I.3.4	Strengthening Vocational Education – Trade upgradation and teachers’ skill improvement
		I.3.5	Quality improvement issues in Higher Secondary Education
5	Health & Family Welfare Department	I.2.1	Study for setting minimum standards and costing in Government health Institutions
		I.2.2	Finalisation of referral protocol
		I.2.3	Formulary for drug prescription
		I.2.4	Review of Procurement Practices and introduction of computerised inventory management system

ANNEXURE NUMBER	DEPARTMENT	INITIATIVE CODE	INITIATIVE
		I.4.1	Greater financial autonomy for health institutions
		I.4.2	Community led social monitoring in public health institutions
		I.4.3	Training for health professionals as institution managers and creating a special cadre in the health services
		I.4.4	Strengthening health extension interface with Self Help Groups
6	Industries Department	II.2.1	Implementation of SLPE reforms
		II.3.1	Estimation of demand – supply gap
		II.3.2	Regulatory environment
		II.3.3	Capacity Building for Project Preparation in Departments
		II.4.1	Public Awareness Campaigns
		II.4.2	Entrepreneurship Development at School / College Level
		II.4.3	Recognising successful entrepreneurs in the state
		II.4.4	Fostering quality consciousness among producers
		II.5.1	Review of licensing and regulatory framework
		II.5.2	Simplification of procedures
		II.5.3	Setting up of business promotion/ guidance cells
7	Information & Public Relations Department	IV.4.1	Right to Information Act and Rules
8	Information Technology Department	IV.4.2	IT based information exchange through Akshaya centres
		IV.4.3	Knowledge based Decision Support System for a transparent e-Governance in Kerala
		IV.4.4	Creation of knowledge archive for Government Secretariat
		IV.4.5	Human resources for e-Governance
9	Institute of Management in Government	IV.3.3	Comprehensive training programme for civil servants
10	Labour and	II.1.1	Design and implementation of

ANNEXURE NUMBER	DEPARTMENT	INITIATIVE CODE	INITIATIVE
	Rehabilitation Department		measures
11	Local self Government (Rural) Department	V.1.1	Action Research Project through Beacon Panchayats
		V.1.3	Empowering/enabling Community Development Societies to assist in poverty database and anti-poverty sub-plan
		V.1.4	Asset Management Plans
		V.1.6	Guide lines for Public Private Partnerships
		V.1.7	District Level Sector Plans for Health and Education
		V.1.8	Community Rehabilitation Plans for Physically and mentally challenged
		V.1.9	Spatial Plan with focus on connectivity
		V.2.1	Service and Performance standards integrated into citizens' charters
		V.2.2	Designing and establishing monitoring systems
		V.2.3	Replication of best practices
		V.2.4	Specialisation of Extension Machinery
		V.2.5	Incentives for good service delivery in LSG Institutions
		V.3.1	Identification of opportunities for LED and implementation in LSGs
		V.3.2	Identification of micro-enterprise opportunities for poor
		V.3.3	Guidelines on capacity building for LED
		V.4.1	Social Audit – Design and implementation
		V.4.2	Fund releases linked to compliance with audit findings
		V.5.1	New Office Management Systems
		V.5.2	Management Manuals
		V.5.3	Procurement Manual
		V.5.4	Public Works manual for LSGs
		V.5.5	IT Plan for LSGs

ANNEXURE NUMBER	DEPARTMENT	INITIATIVE CODE	INITIATIVE
		V.5.6	Budgeting in LSGs
		V.5.7	Accounting in LSGs
		V.5.8	Resource mobilisation by LSGs
		V.6.1	Revamping administrative arrangements and designing of a senior management model for LSGs
		V.6.2	Training needs assessment for elected members and officials and action plan with resource requirements produced
		V.6.3	Road Map for LSG Personnel Policy with specific reference to recruitment, assignment of work, performance review, control, placement and capacity building
		V.7.1	Rationalisation of LSG and RD functions
		V.7.2	Integrated Policy framework for LSGs
		V.7.3	Parallel schemes and structures brought within LSG framework
12	Local Self Government (Urban) Department	I.7.1	Propagation of holistic waste management systems with emphasis on incentives mechanisms
		I.7.2	R&D for appropriate technologies
		I.7.3	Regulation for management of institutional waste change
		I.7.4	Accreditation and training of rag pickers
		V.1.5	Town and Country Planning Legislation
13	Planning and Economic Affairs Department	I.1.1	Development and application of Entitlement Index
		I.1.2	Enhancing entitlements based on severity of poverty reflected through the index
		I.1.3	Public monitoring of poverty levels and tracing of fund flows to the poor
		IV.1.1	Design and implementation of Results Based Planning Systems
		IV.1.2	Implementing approved policy on Long Pending Infrastructure Projects
14	Social Welfare Department	V.1.2	Social Security Schemes for destitutes and disabled
15	Store Purchase	IV.2.2	New procurement procedures

ANNEXURE NUMBER	DEPARTMENT	INITIATIVE CODE	INITIATIVE
	Department		
16	Transport Department	II.3.4	Public Transport Policy
		II.3.5	Safety considerations in road transport
17	Water Resources Department	I.5.1	Integration Policy for Sanitation and Water Resources
		I.5.2	Unified water resources policy in the context of decentralisation
		I.5.3	Deployment and capacity building for WATSAN unit in Water Resources Sector
		I.5.4	Popularisation of Rain water harvesting
		I.5.5	Special projects in difficult areas
		I.5.6	WATSAN facilities for unauthorised occupants of public lands
		I.6.1	Framework for cost estimation and determination of user charges
		I.6.2	Management of drinking water wells in local communities

5. Departments having primary responsibility to implement each initiative should take immediate action for implementation, in accordance with the time span mentioned in the Detailed Implementation Plans for each activity.

(By order of the Governor)

N.Chandrasekharan Nair
Chief Secretary

To

The Accountant General (Audit), Kerala, Thiruvananthapuram
The Accountant General (A&E), Kerala, Thiruvananthapuram
All Principal Secretaries/Secretaries to Government
Heads of concerned Departments
Director, Institute of Management in Government, Thiruvananthapuram
Director of Public Relations
Private Secretaries to Chief Minister and other Ministers
Additional Secretary to Chief Secretary
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